

APPENDIX: LOCAL BY-LAWS

By-Law I – Name

This organization shall be known as Chartered Local Association (number assigned by the Board of Directors), Ontario Nurses' Union (hereinafter referred to as the Chartered Local Association).

By-Law II – Local Executive Committee

1. The affairs of the Chartered Local Association shall be governed by Local policies voted on by membership at a Chartered Local Association Meeting and administered by a Local Executive Committee.

All members of the Local Executive Committee are responsible for monitoring the financial situation of the Local and ensure that monies are spent effectively, appropriately and within the scope of Local and Provincial Policies.

The Local Executive Committee shall be composed of the following:

- (a) Local Coordinator;
- (b) First Vice-Coordinator;
- (c) One (1) or more Bargaining Unit Presidents;

In Multi-Bargaining Unit locals one of the Bargaining Unit Presidents other than a Bargaining Unit President who also holds the position of Local Coordinator, may hold the role of Treasurer or Secretary if permitted by Local policies.

- (d) Secretary;
- (e) Treasurer; provided that the Local Executive Committee may include a Secretary-Treasurer, in place of a Secretary and a Treasurer, who shall perform the functions of both;

Human Rights and Equity Representative;

- (f) Bargaining Units which may have more than one (1) site location may choose to elect one (1) or more site representatives if permitted by Local policy;

- (g) permitted by Local policies, Locals may choose to elect one (1) or more Vice-Presidents. In a Multi-Bargaining Unit Local, one (1) Vice-President may hold the role of Treasurer or Secretary, if permitted by Local policies.
- 2.
 - (a) The term of office for the local executive committee shall be three (3) years.
 - (b) In single Bargaining unit locals, no member shall hold more than one (1) office at the same time except as provided in By-Law VII 1., below.
 - (c) No member may serve as Local Coordinator or Treasurer or Secretary-Treasurer or First Vice-Coordinator for more than one (1) Local, even though the member may be a member of more than one (1) Local.
- 3.
 - (a) Each Bargaining Unit within a Chartered Local Association shall elect one (1) Bargaining Unit President to the Local Executive Committee on the basis of one (1) vote per member of the Bargaining Unit.
 - (b) Bargaining Units within a Chartered Local Association may elect one (1) or more Vice-Presidents and one (1) or more Site Representatives to the Local Executive Committee on the basis of one (1) vote per member of the Bargaining Unit or site as applicable.
 - (c) Elected Vice-Presidents or Site Representatives to the Local Executive Committee may hold one (1) vote on the Local Executive Committee, if permitted by Local policies.
- 4. In Multi-Bargaining Unit Locals the Executive Committee shall elect

the First Vice-Coordinator from among the elected Bargaining Unit Presidents. If none of the Bargaining Unit President(s) are able and willing to stand for election for this position, then the First Vice-Coordinator shall be elected by and from other Local Executive members.

If the First Vice-Coordinator is appointed as the Local Coordinator or holds the position on an interim basis for more than four (4) consecutive weeks, then they may not hold the position of Treasurer or Secretary-Treasurer.

In Single Bargaining Unit Locals, a member of the Bargaining Unit shall be elected as First Vice-Coordinator. If permitted by Local policy, the First Vice-Coordinator in a Single Bargaining Unit Local may be elected by and from the other Local Executive members.

- (b) Notwithstanding the foregoing provisions of By-Law II, in the event that a single bargaining unit Local becomes a multi-bargaining unit Local, the persons holding all existing elected and appointed positions in the receiving Local, including First Vice-Coordinator shall remain in their respective offices for the remainder of the term.

- 5. The Local Coordinator, Secretary and Treasurer shall be elected on the basis of one (1) vote per member of the Chartered Local Association for which they are seeking office.
- 6. The Local Executive Committee shall meet at least once every four (4) months. Attendance of any non-Local Executive Committee members shall be at the discretion of the Local Executive Committee.
- 7. In the event that an officer of the Local executive takes a leave of absence, the Local Executive Committee shall have the power and authority to appoint a replacement for the absent person for the duration of the leave and, in the event the replacement is another officer of the Local, any subsequent necessary replacements.
- 8. No member of the Local Executive Committee shall have more than one (1) vote at meetings of the Local Executive Committee or of the Chartered Local Association, regardless of how many positions they may be permitted to hold under the Constitution. The only exception is in the case of a tie vote under By-Law III (a) where the Local Coordinator shall have a casting vote in addition to their own vote.

9. In order to be eligible to be nominated and stand for election and hold a position on the Local Executive Committee, a member must meet the qualifications listed below:
- (i) **Local Coordinator:** Any member who seeks to hold the position of Local Coordinator shall have served either 1) at least one term on the bargaining unit leadership team (such as a Committee Chair), or 2) at least one term of a position on the Local Executive Team.
 - (ii) **Treasurer:** Any member who seeks to hold the position of Treasurer shall have served at least one term at the Local Executive level or in a bargaining unit elected position (Unit Representative, committee member, Committee Chair etc.).
 - (iii) **Vice-Coordinator in a single bargaining unit Local:** Any member who seeks to hold the position of Vice-Coordinator shall have served at least one term in a bargaining unit elected position.
 - (iv) **Bargaining Unit President:** Any member who seeks to hold the position of Bargaining Unit President shall have held a bargaining unit elected position for at least one term.

Note: The above stated qualifications may be waived by the Local Election Team following consultation with the Regional Vice-President. In the case of Bargaining Unit Presidents, the qualifications may be waived following consultation with the Local Coordinator.